

## Accountant's Certificate

Confirming income for all self-employed applicants

### Instructions:

For a sole trader/self-employed partner of a partnership business complete Section A, B and D. For a limited company director (20% or more shareholding) complete Section A, C and D.

**Client Name(s):**

**Client address:**

### Section A - Client Business Details

Name of Business

Nature of Business

Business address:

### Section B - Complete for Sole Traders / Self-employed or Partnership Business

Percentage of client's Shareholding / ownership:  %

Dates Of Financial Year End	Business Annual Turnover	Business Net Profit after tax	Clients Drawings
Latest Year			
Previous Year			
Year 3			

### Section C - Complete for Limited Company Directors (20% or more Shareholding)

Percentage of client's Shareholding / ownership:  %

	Dates of Financial Year End		
	Latest Year	Previous Year	Year 3
Annual Turnover	£	£	£
Profit on Activities	£	£	£
Profit (after Tax before dividend)	£	£	£
Client's Dividends	£	£	£
Client's Salary	£	£	£

**Section D - Complete in ALL circumstances**

Please state any qualifications to the accounts and comment on any substantial variation in the figures provided:

Please give details of your client's income from other sources:	Latest completed year	Previous completed year
	£	£
	£	£
	£	£
	£	£

Please give details of your client's income from other sources:

I confirm that the figures provided are a true and accurate summary of my client's income.  
 I confirm that as far as I am aware there have been no adverse material changes to the business since the accounts were drawn.

Accountancy firm name:
Email Address:
Print Name:
Accountant's qualification:

Address:
Signature:
Date:
Membership number: